

August 8, 2023 Minutes
Transportation Policy Committee of the Regional Planning Commission
For

Jefferson, Orleans, Plaquemines, St. Bernard, St. Charles, St. John the Baptist, St. Tammany, and Tangipahoa Parishes

Committee Members:

Officers:

Parish President Matt Jewell, Chairman- St. Charles Parish

Parish President Jaclyn Hotard, 1st Vice Chairwoman- St. John The Baptist Parish **Designee:** Kali Price

Parish President Cynthia Lee Sheng, 2nd Vice Chairwoman- Jefferson Parish **Designee:** Gregory Giangrosso

Parish President Robby Miller, 3rd Vice Chairman- Tangipahoa Parish

Parish President Guy McInnis, 4th Vice Chairman – St. Bernard Parish

Mayor LaToya Cantrell, 5th Vice Chairwoman- Orleans Parish **Designee:** Daniel Jatres

Parish President Keith Hinkley, Secretary- Plaquemines Parish

Jefferson Parish:

Councilmember At-Large Scott Walker **Designee:** Brian Grenrood

Mayor Michael J. Glaser (Kenner)

Lee Giorgio

Jack Stumpf

Orleans Parish:

Councilmember At-Large JP Morell **Designee:** Julia Zuckerman

Plaquemines Parish:

Council Chair Carlton M. LaFrance, Sr.

Councilmember Mark Cognevich **Designee:** Patricia McCarty

Robert Hopkins

Allen Hero

St. Bernard Parish:

Councilmember Wanda Alcon

Councilmember At-Large Kerri Callais

Susan Klees

St. Charles Parish:

Councilmember Dick Gibbs

Garret C. Monti

St. John the Baptist Parish:

Councilmember Robert Arcuri

Jonathan Perret

St. Tammany Parish:

Councilmember Chris Canulette

Chris Masingill

Christopher Abadie

Tangipahoa Parish:

Mayor Bob Zabbia (Ponchatoula)

DOTD:

Secretary Eric Kalivoda **Designee:** Scott Boyle

TPC Members:

Mayor Greg Cromer (Slidell) **Designee:** Daniel W. McElmurray
Kevin Dolliole (Aviation Director) **Designee:** Ronaldo Nodal
Brandy Christian (Port) **Designee:** Anthony Evett
Mayor Clay Madden (Mandeville)
Lona Hankins (RTA) **Designee:** Katherine Felton
Carlton Dufrechou (GNOEC)
Ninette Barrios (JeT)
Mayor Pete Panepinto (Hammond)

Attendance: 36

Consultants:

Staff: Mr. Jeff Roesel, Mr. Jason Sappington, Ms. Megan Leonard, Mrs. Joan Rupp et al

TPC Agenda

1. Consideration: Approval of the July 11, 2023 minutes
2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway & Transit Elements
3. Consideration: Amendment to the Mandeville-Covington Transportation Improvement Program, Highway and Transit Elements
4. Consideration: Amendment to the Slidell Transportation Improvement Program, Highway and Transit Elements
5. Consideration: Amendment to the South Tangipahoa Transportation Improvement Program, Highway & Transit Elements
6. Consideration: Amendments to the FY 2024 Unified Planning Work Program
7. Presentation: Why Your Business Should Have a Phone Use Policy
By: Don Redman, AAA Public Affairs Specialist
8. Consideration: Public Comment Period
9. Consideration: Other Matters

Mr. Jeff Roesel, RPC's Executive Director led everyone in the Pledge of Allegiance.

Following the roll call by Mr. Jason Sappington, RPC's Deputy Director, a quorum was established.

Following the quorum, Parish President Robby Miller introduced his wife and son, who were in attendance at the meeting.

1. Consideration: Approval of the July 11, 2023 minutes

Mr. Jeff Roesel asked the Board for a motion for the approval of the July 11, 2023 minutes. Parish President Robby Miller made a motion to approve the July 11, 2023 minutes, seconded by Mayor Michael Glaser and approved unanimously by the Transportation Policy Committee members in attendance, as noted by the Chairman.

2. Consideration: Amendment to the New Orleans Transportation Improvement Program, Highway and Transit Elements

Mr. Jeff Roesel referred the members to page 4 of the meeting packet for the New Orleans TIP, Highway and Transit Elements and provided a brief explanation. He also explained the projects are named ADP Hardware with ADP meaning Automated Data Processing which is used in farebox collection and passenger counting.

There being no questions or objections, the Chairman called for a motion to approve the New Orleans TIP amendments for the Highway and Transit Elements. It was so moved by Daniel Jatres and seconded by Parish President

Keith Hinkley and approved unanimously by the Transportation Policy Committee members in attendance, as noted by the Chairman.

3. Consideration: Amendment to the Mandeville-Covington Transportation Improvement Program, Highway and Transit Elements

Mr. Jeff Roesel referred the members to page 4 of the meeting packet for the Mandeville-Covington TIP, Highway and Transit Elements and provided a brief explanation.

There being no questions or objections, the Chairman called for a motion to approve the Mandeville-Covington TIP amendments for the Highway and Transit Elements. It was so moved by Councilmember Chris Canulette and seconded by Christopher Abadie and approved unanimously by the Transportation Policy Committee members in attendance, as noted by the Chairman.

4. Consideration: Amendment to the Slidell Transportation Improvement Program, Highway and Transit Elements

Mr. Jeff Roesel referred the members to page 5 of the meeting packet for the amendments to the Slidell TIP, Highway and Transit Elements and provided a brief explanation.

There being no questions or objections, the Chairman called for a motion to approve the Slidell TIP amendments for the Highway and Transit Elements. It was so moved by Danny McElmurray and seconded by Parish President Guy McInnis and approved unanimously by the Transportation Policy Committee members in attendance, as noted by the Chairman.

5. Consideration: Amendment to the South Tangipahoa Transportation Improvement Program, Highway & Transit Elements

Mr. Jeff Roesel explained there were no South Tangipahoa TIP amendments this month and we could proceed to the next item.

6. Consideration: Amendments to the FY 2024 Unified Planning Work Program

Mr. Jeff Roesel referred the members to page 6-8 of the meeting packet for the Amendments to the FY 2024 Unified Planning Work Program. He explained that IJIA requires spending 2.5% of an urban area PL allocation on Complete Streets activities. RPC accommodated this mandate in subtasks under Access, Mobility, & Safety in the FY24 UPWP for all UZA's. Mr. Roesel also pointed out the RPC typically surpasses the IJIA requirement. Mr. Roesel explained that the amendment to the FY 24 UPWP was necessitated by two actions that occurred while the UPWP was under review by DOTD and FHWA; The first is that FHWA waived the match requirement for Complete Street tasks, which effectively made 2.5% of the PL funds received by RPC 100% federal. The second is that because of the match waiver, FHWA required the creation of new, discrete Complete Street tasks for each UZA so that the 100% funding could be readily tracked within the overall PL program.

Mr. Jeff Roesel referred members to pages 6-8 of the meeting packet for the updated funding tables for New Orleans UZA, Mandeville-Covington UZA, Slidell UZA, and Tangipahoa UZA. He explained the new tasks added to each UZA do not change the overall FHWA PL dollars used. He referred the members to the QR code to the updated FY2024 UPWP on page 8 and confirmed these changes were reviewed and approved by DOTD and FHWA. There being no questions or objections, the Chairman called for a motion to approve the Amendments to the FY 2024 Unified Planning Work Program. It was so moved by Councilmember Dick Gibbs and seconded by Mayor Pete Panepinto and approved unanimously by the Transportation Policy Committee members in attendance, as noted by the Chairman.

**7. Presentation: Why Your Business Should Have a Phone Use Policy
By: Don Redman, AAA Public Affairs Specialist**

Mr. Jeff Roesel introduced Don Redman, AAA Public Affairs Specialist. For more information on this presentation please contact Megan Leonard at mleonard@norpc.org

Following his presentation, Don Redman introduced RPC's Coalition Coordinators April Higgins and Melissa Guilbeau to the board. Melissa introduced the National Highway Traffic Safety Administration Demonstration and Evaluation of Employer-Based Driving Safety Programs grant. She explained this project is to develop and demonstrate traffic safety employer-focused programs for seat belt use, distracted driving, and drowsy driving. She went on to say that the goal of this project is to improve traffic safety through the creation of new and innovative programs for employers to present to employees. Melissa Guilbeau explained the varied acceptable applicants and that there is no cost-share or match required. All applications are due September 5, 2023.

8. Consideration: Public Comment Period

Mr. Roesel asked if there was any public comment. There was none.

9. Consideration: Other Matters

There being no other matters to discuss, Mr. Jeff Roesel noted the quorum is still established, the Chairman proceeded to the Regional Planning Commission Meeting.

August 8, 2023 Minutes
Regional Planning Commission
For

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Officers:

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Council Chair Carlton M. LaFrance, Sr.

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St. Bernard Parish:

Councilmember Wanda Alcon

Councilmember At-Large Kerri Callais

Susan Klees

St. Charles Parish:

Councilmember Dick Gibbs

Garret C. Monti

St. John the Baptist Parish:

Councilmember Robert Arcuri

Jonathan Perret

St. Tammany Parish:

Councilmember Chris Canulette

Chris Masingill

Christopher Abadie

Tangipahoa Parish:

Mayor Bob Zabbia (Ponchatoula)

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Secretary Eric Kalivoda **Designee:** Scott Boyle

Attendance: 28

Consultants:

Staff: Mr. Jeff Roesel, Mr. Jason Sappington, Ms. Megan Leonard, Mrs. Joan Rupp et al

RPC Agenda

1. Consideration: Approval of the July 11, 2023 minutes
2. Consideration: Committee Reports:
 - (a) Budget and Personnel Committee
 - (b) Other Committee Reports
3. Consideration: Financial Report
 - (a) Balance Sheet of Local Activities
 - (b) Monthly Budget Report
4. Resolution: Regional Support for the RPC to Apply for FHWA PROTECT Discretionary Grant
5. Consideration: Travel Request
6. Consideration: Contract Extensions
7. Consideration: Consultant Billings
8. Consideration: Public Comment Period
9. Consideration: Other Matters

1. Consideration: Approval of the July 11, 2023 minutes

Mr. Jeff Roesel asked the Board for a motion for the approval of the July 11, 2023 minutes. Councilmember Chris Canulette made a motion to approve the July 11, 2023 minutes, seconded by Councilmember Wanda Alcon and approved unanimously by the Regional Planning Commission members in attendance, as noted by the Chairman.

**2. Consideration: Committee Reports:
(a) Budget and Personnel Committee
(b) Other Committee Reports**

Mr. Jeff Roesel explained there were no committee reports and we could proceed to the next item.

**3. Consideration: Financial Report
(a) Balance Sheet of Local Activities
(b) Monthly Budget Report**

Mr. Jeff Roesel referred the members to page 9 of the meeting packet for the balance sheet for the month ending 06/30/2023. He indicated that the RPC's Total Assets and Liabilities, which include the Fund Balance in the amount of \$2,749,703.01

There being no questions or objections, the Chairman called for a motion to approve the balance sheet. It was so moved by Councilmember Kerri Callais and seconded by Allen Hero and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

Mr. Jeff Roesel referred the members to page 9 of the meeting packet for the monthly budget report ending June 30, 2023. He explained there was a budget amendment and requested approval to move \$17,000 out of computer software/support, adding \$9,000 to Dues and Subscriptions and \$8,000 into Computer Hardware and Office Equipment. Mr. Jeff Roesel asked the Board for a motion for the approval of the budget amendment. Rob Hopkins made a motion to approve the budget amendments, seconded by Parish President Keith Hinkley and approved unanimously by the Regional Planning Commission members in attendance, as noted by the Chairman.

4. Resolution: Regional Support for the RPC to Apply for FHWA PROTECT Discretionary Grant

Mr. Jeff Roesel referred the members to page 10 for the resolution Regional Support for the RPC to Apply for FHWA PROTECT Discretionary Grant. He explained the grant application is due August 18th and that projects and initiatives derived from the PROTECT program are eligible for reduced local match share for implementation with a minimum of 3% and a maximum of 10% including local federal-aid projects. He went on to say the planning grant is

100% federal, no local match share is required. Should RPC be awarded this grant, future action related to PROTECT would be handled under TPC.

There being no questions or objections, the Chairman called for a motion to approve the RPC's application for the FHWA PROTECT Discretionary Grant. It was so moved by Christopher Abadie seconded by Susan Klees and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

5. Consideration: Travel Request

Mr. Jeff Roesel referred members to page 11 of the meeting packet for one travel request for Aspen Nero to attend the Clean Cities Summit and Training Workshop September 6-8, 2023 in Detroit, MI, one travel request for Karen Parsons to attend the FHWA National Freight Resiliency Peer Exchange October 4-5, 2023 in Chicago, IL, and one travel request for Lynn Dupont to attend URISA GIS-Pro 2023 Conference October 14-20, 2023 in Columbus, OH.

There being no questions or objections, the Chairman called for a motion to approve the Travel Requests. It was so moved by Councilmember Robert Arcuri seconded by Jonathan Perret and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

6. Consideration: Contract Extensions

Mr. Jeff Roesel informed the Board there are no Contract Extensions at this time and we can move on to the next item.

7. Consideration: Consultant Billings

Mr. Jeff Roesel referred the members to a summary list of the consultant bills on page 11 in the meeting packet, noting that staff had reviewed each of them and favorably recommended them for approval.

There being no questions or objections, the Chairman called for a motion to approve the consultant billings. It was so moved by Garret Monti and seconded by Jack Stumpf and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.

8. Consideration: Public Comment Period

Mr. Roesel asked if there was any public comment. There was none.

9. Consideration: Other Matters

The Chairman called for a motion to adjourn the meeting. It was so moved by Parish President Guy McInnis and seconded by Parish President Robby Miller and approved unanimously by the members of the Regional Planning Commission, as noted by the Chairman.